



DigieSoft Inc.

SOFTWARE DEVELOPMENT · THE BAHAMAS

SOLUTION BRIEF

Payroll Calculation & Disbursement Platform

A focused, control-driven payroll engine for a 230-person Bahamian resort, built and validated by a National Insurance domain authority.

PREPARED FOR

Jeanine Capron Consulting

Managed payroll for a Bahamian resort

PREPARED BY · DATE

DigieSoft Inc.

Thursday, 30 July 2026

THE OPPORTUNITY

Executive summary

Jeanine Capron Consulting (JCC) delivers managed payroll for a Bahamian resort of approximately 230 employees. DigieSoft Inc. proposes to build JCC a dedicated payroll calculation, control, reporting and disbursement platform: accurate gross-to-net, statutory National Insurance, bank disbursement files, secure payslips and finance-ready accounting journals, all under strict approval and audit control.

Why this is the right fit

DigieSoft already serves the Orchid Bay community through the BahaHOA platform, so the working relationship and delivery track record are established. Just as important, DigieSoft's payroll engine is designed and validated by a senior National Insurance IT leader, meaning the most sensitive part of Bahamian payroll, the statutory NIB calculation and reconciliation, is built by an authority on the rules themselves.

230

EMPLOYEES IN SCOPE

15

PHASE 1 MODULES

30-60

DAYS TO GO-LIVE

2

PARALLEL PAYROLL
RUNS

What we are building (and what we are not)

In scope · Payroll

- Employee payroll master & banking
- Pay calendar, timesheet import & validation
- Earnings, overtime, bonuses & allowances
- Bahamas National Insurance engine
- Deductions, employer contributions, leave balances
- Gross-to-net register, review & approval
- Bank files, PDF payslips, accounting journals
- Corrections, off-cycle runs, audit & security

Out of scope (Phase 1)

This is a payroll platform, not a general HR system. Recruitment, onboarding, performance, scheduling, biometric clocks, document management, self-service portals and workforce analytics are intentionally excluded to keep the first release lean, low-risk and fast to deliver.

JCC's interest in scaling into a complete HR suite is welcomed and mapped as a funded Phase 2 roadmap, kept cleanly separate from this build.

THIS WEEKEND

A working prototype in her hands by Saturday

DigieSoft is committing weekend hours to put a live, testable system in front of JCC quickly, so validation begins on real workflows rather than on paper.

Thu-Fri

30-31 Jul

Build the end-to-end thin slice

Stand up the platform, secure login, and a complete spine: import a timesheet, calculate gross-to-net with live NIB, produce a payroll register, generate a PDF payslip and a bank file for a sample of employees.

Sat

1 Aug

Jeanine logs in and tests

JCC accesses the password-protected environment, runs the sample payroll, reviews outputs and records feedback. DigieSoft is on hand throughout.

Sun

2 Aug

Turn feedback into changes

DigieSoft applies adjustments from Saturday so the system reflects JCC's input ahead of the walkthrough.

Mon

3 Aug

High-level demo & walkthrough

A guided walkthrough of the validated prototype, the confirmed scope and the path to full delivery.

Where testing happens

Testing is conducted on a private, password-protected environment at **jeanine.orchidbay.com**, so only Jeanine and her designated clients can access the platform during evaluation. If JCC prefers a specific product name, DigieSoft will secure that domain and continue development under that brand.

FROM PROTOTYPE TO PRODUCTION

The path to go-live

The weekend prototype is pre-contract validation. On JCC's written acceptance and go-ahead, the full Phase 1 delivery clock starts, with completion targeted within 30 to 60 days.

STAGE 1

Validate

Weekend prototype, Monday walkthrough, scope confirmation and sign-off.

STAGE 2

Build Phase 1

All 15 go-live modules built on configurable foundations, with security and audit throughout.

STAGE 3

Parallel & go-live

At least two parallel payroll cycles reconciled against current process, then production cutover.

What DigieSoft brings

- **Statutory authority.** A configurable, effective-dated NIB engine built and validated by a senior National Insurance IT leader.
- **Control by design.** Reconciliation, approvals and an immutable audit trail are foundational, not bolted on.
- **An established relationship.** A proven delivery partner already trusted within the Orchid Bay community.
- **A clean growth path.** Lean payroll first, with a costed roadmap to a full HR suite when JCC is ready.

What DigieSoft needs from JCC

- Representative employee, banking & timesheet data for testing
- The resort bank's required file format specification
- Confirmation of the current NIB schedule & earning/deduction rules
- A named approver and test window for the weekend

Next steps

- Review this Brief with the Detailed Project Plan
- Confirm the Saturday test window & sample data
- Test the prototype and capture feedback
- Walk through and confirm scope on Monday

The invitation. Log in on Saturday, put the system through its paces, and tell DigieSoft what to change. By Monday, JCC will be walking through a payroll platform shaped by its own feedback.